

Organizational Education/Training Plan: *Beginnings*



Gather your employee team, from multiple roles, and write three lists:

INVENTORY

Examples of what you already have: Policy Binders; Power Point Slides; Check Lists; Reference Cards; Train the Trainer; Online Training Resources; Webinars; Seminars; Conferences; Training Days; Peer to Peer Informal coaching/mentoring; Training Budget/Dollars; Guest Speakers etc.

LEARNING NEEDS/GAPS

Examples of things you are doing well, and areas of learning gaps: On-Boarding New Employees; Volunteers; Students; Database; Customer Service; New Managers; Employees in New Roles; Vacation Coverage; Closing office; Phone protocols; Technology; Assessments; Documentation; Forms; Stats; Reports; Leadership Growth; Dealing with Difficult People; In-House Mentorship; Human Resources; Health & Safety; Legislation Updates etc.

WISH LIST

Examples of your ultimate wish list, dream big!: Bigger Training Budget; Fun Professional Development; More Workshops, Webinars; On-Line Resources; Quick Reference Cards & Checklists; Collaborate with Another Organization Re. Learning Events; Employee Retreat; Updated Policy Manuals, Human Resources Learning Supports; Leadership; Customer Service; Student Placements; Dedicated Training Staff Person; Hire Professional Development, etc.



Regier Educational Services Information Sheet

Regier Educational Services and programs include the topics of Intentionally Leading, Living & Learning or Training others. Professional development options include: online courses, facilitation, workshops & keynote speaking. Innovation educational resources are developed based on practical experience and evidence-based research.

“Patricia is a dynamic and engaging speaker. She kept me interested with fun and interesting activities while providing us important skill development.”

Seminar Participant

Patricia Regier is a speaker, facilitator, consultant and content creator. Passionate about inspiring people to INTENTIONALLY LEAD, LIVE & LEARN.

Expertise developing programs, building collaborative partnerships and providing workplace education. Master of Adult Education and BA in Psychology pairs academic knowledge with practical experience.

To request more information about learning and development opportunities, or book Patricia as a speaker please use the contact form below, or Email patricia@regiereducation.com

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