

## HOW TO ENGAGE IN A VIRTUAL CONTEXT

Patricia Regier www.regiereducation.com

## **QUICK TIPS**

- Reach Through Camera Eye contact
- Turn an Audience into Participants
- Do, Hear, Think, Talk, Feel, Connect
- Break it Up, Mix it Up & Be Flexible
- Be a Participant: Understand Access
- Try a New Perspective: Different Device
- Try New Facilitation Approaches
- Go Beyond Your Learning / Speaker Type
- Back-Up Plans: Links, #'s, PPT Access etc.
- The Learning Experience Journey
- Before, During, After the Event
- Team Approach, Include Tech Support in Speaker Fee. Make a Production Plan.
- Tackle the Tech: Polls, Breakouts, Chat, Links, QR Codes, Activities, Annotation, Whiteboard, Downloads, & More

## Additional Resources & Links

- Tutorials youtube.com/c/patriciaregier
- Learning Personality Quiz



## **LINKS FROM TALK & MORE**

LINKS EMBEDED Into this PDF

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- Canva Pro Tutorial
- Custom Graphics in PresenterMedia
- Google JamBoard
- IdeazBoard: <a href="https://ideaboardz.com/">https://ideaboardz.com/</a>
- Random Picker Wheel
- Some Slides & Downloads created: CANVA
- QR Code Creator
- Video Made in <u>Doodly</u>
- 7+ Multiple Intelligences Resource
- Production Partner, Technical Producer, Professional Host: <u>TEMPLATE Resource</u>

### **Additional Resources & Links**

- Join Email List: 1x/week Blog/Video
- Tutorials youtube.com/c/patriciaregier
- Learning Personality Quiz



## Five Navigation Stops (%)

For A Successful Online Learning Experience

## PROMO 📎



Include links, information, expectations, and bite size learning tips. Ensure that people know how to attend the learning event. Hint: Social Media Posts.

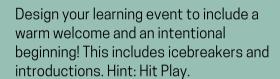


## PREPARED (§)

Ensure that people don't drop off before the event, by understanding how to join and participate. Especially if they are new to online learning spaces.

Hint: Easy Access Link!

## PRELUDE





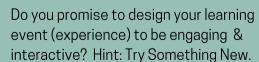


## PRESENCE 💿

Your tone of voice, energy, eye contact (looking at the camera), hand movements and smile. Draw people in and keep them interested in your content & message.

Hint: Positive Energy!

## **PROMISE** (§)





Learn how to implement these tips & more! Facilitator Course







# Participants: Best Practices Online Learning

Test ZOOM: <a href="https://zoom.us/test">https://zoom.us/test</a> If Link does not work, try a different browser
Hard wire, ethernet cable Best, not wifi, if possible
Other webpages not needed: Close
Mute when not talking (Mic Icon)
Know how to unmute, and participate on mic, when invited
When possible participate with camera on
Set up an appropriate background on i.e. virtual or not
If Internet not strong: Ask household to not stream
Using ZOOM link is best, phone is a good back-up option
Have link (password), phone # easy access
'Back-up' device, such as phone or tablet
Restart computer a couple of hours ahead of meetings/training
Participate in breakouts, polls, chat etc.; Enjoy the learning
Ask for tech help when you need it (private chat)
Pause after someone has spoken, to account for delay
Wear appropriate attire on camera
Do not eat on camera & have tea/water already near by
Be aware of facial expressions, as you would in the same room
Batteries for your computer mouse, near by can help too
If and when possible have a good mic, audio quality helps
Consider your lighting, not having a window behind you etc.
Don't post links etc. publicly if it's not a public meeting
Take appropriate pictures if you are sharing on social media
Connect with the facilitator, participant & the content
Latest Update: https://zoom.us/download